

**CITY OF DURAND
REZONING REQUEST**

DATE: _____

TAX PARCEL NUMBER: _____

NAME: _____

ADDRESS: _____

HEARING DATE: _____

PART A – PROCESSING

Step 1: Applicant must submit Application to the Clerk with the \$_____ filing fee **Twenty-one (21)** days before the next Planning Commission meeting.

Step 2: The Clerk forwards a copy to the Planning Commission.

Step 3: Planning Commission Regular Meeting

- (1) At the regular meeting, the Planning Commission reviews pertinent recommendations regarding the rezoning request.
- (2) After discussion, the Planning Commission takes one of the following courses of action regarding the rezoning request submitted:
recommend to the Council (a) Approval, (b) disapproval of the request, or (c) tables the request for further study.

PART B – IF APPROVAL IS RECOMMENDED

If the request is considered as reasonable in light of the Future Land Use Plan for the City and meets any conditions felt necessary by the Planning Commission, then approval of the request by the Council is recommended.

PART C – IF DISAPPROVAL IS RECOMMENDED

If the request is considered not to be reasonable as it relates to the City's Future Land Use Plan and existing surrounding development, then the Planning Commission would recommend to the Council that the request be denied.

PART D – TABLED FOR FURTHER STUDY

If it is the judgment of the Planning Commission that additional information is necessary before they can act on the rezoning request, they may table the request until additional information needed is obtained.

REZONING REQUEST

I (We), the undersigned, do hereby respectfully make application and petition the City Council to amend the zoning map as hereinafter requested, and in support of this application, the following facts are shown:

(Complete either 1 or 2)

1. The property is part of a recorded plat. The property sought to be rezoned is located at _____ between _____ Street and _____ Street on the _____ side of the street, and is known as Lot (s) Number _____ of _____ (subdivision). It has a frontage of _____ feet, and a depth of _____ feet.

2. The property is in acreage, and is not therefore a part of a recorded plat. The property sought to be rezoned is located and described as follows: (Indicate total acreage also).

3. The property sought to be rezoned is owned by: _____

Name: _____

Street Address: _____

City: _____

4. It is desired and requested that the foregoing described property be rezoned from _____ to _____ .

5. It is proposed that the property will be put to the following uses: _____

6. It is propose that the following building (s) will be constructed: _____

7. Attach a statement hereto indicating why, in your opinion, the change requested is necessary for the preservation and enjoyment of substantial property rights, and why such change will not be detrimental to the public welfare, nor the property of other persons located in the vicinity thereof.

8. Attach two (2) prints of a parcel map drawn at scale of not less than 1" = 20', if the parcel is under three acres and 1" = 100' if the parcel is three acres or more, showing the lot or parcel in question, and all adjacent and abutting property lines, public right-of-way and existing zoning.

Signature of Applicant: _____

Address: _____

Phone Number: _____

9. Applicant's basis of representation (e.g., legal representative, owner, option to buy): _____

A. ACTION TAKEN BY THE PLANNING COMMISSION

1. Date of First Appearance of Petitioner: _____
2. Findings of the Planning Commission: _____

3. RECOMMENDATION TO COUNCIL: _____

B. ACTION TAKEN BY COUNCIL

1. Date of Public Hearing: _____
2. Findings of the Council: _____
4. Action of the Council: _____

