



FEE SCHEDULE 2021-2022

ADMINISTRATIVE DEPARTMENT

Administrative Fees

Yard/Garage Sale Permits	\$2.00
Voter registration list	\$0.015 per name
Clerk's Certification	\$5.00
City Code Book	\$25.00
Zoning Code Book	\$35.00
Copy of Board Meeting Pages	\$1.00/page
Notary fee	\$1.00/page (resident) \$2.00/page (non-resident)
Assessor card copies	\$1.00/page
Appraisal sheet copies	\$1.00/page
Tax receipts	\$1.00/page
Special assessment letter	\$5.00/page
NSF returned check fee	\$30.00
Annual Audit	\$25.00
Annual Budget Book	\$25.00
Snow Removal (sidewalks)	\$50.00 (CR Code: Invt)

Facility Rentals

Non-profit, civic organizations*	No charge
Conference Room (City Hall)	\$25.00/day
Community Room (City Hall)	\$125.00/day (includes \$50 cleaning fee)
Council Chambers (City Hall)	\$50.00/day
Pavilion rental	\$50.00/day
Softball field (Optimist)	\$100.00/day – without electricity \$125.00/day – with electricity \$25.00 re-chalking (upon request)
Hockey rink	\$50.00/day
Basketball court	\$75.00/day
Softball Teams Sponsor Fee	\$350.00
Softball Player Fee	\$20.00

*To be eligible for the fee waiver an organization must exist for the benefit of the community and serve the social welfare needs of the Durand community; this does not include trade organizations, politically affiliated groups, or organizations which have an exclusive membership or beneficiary provision.

PUBLIC SAFETY DEPARTMENT

Fire Department

Fire reports	No charge
Chemical spills	Actual cost wages, material, and equipment
Fire runs	No charge (resident)
Motor vehicle accidents	Cost as determined by insurance (non-resident); No charge (resident)

Police Department

Overnight parking permits	\$15.00/car
Police reports	\$2.00 first page; \$1.00/add'l page
Vehicle inspections	\$5.00/vehicle (resident only)
Golf cart registration	No charge
Bicycle permit	\$3.00/bike
PBT (breathalyzer)	\$5.00
PBT (mouth piece)	\$5.00
Vehicle impound fee	\$75.00
Parking violations	Fees as determined by court

PUBLIC WORKS DEPARTMENT

Water and Sewer User Rates*

Ready to Serve Fees (monthly rates):	<u>Water</u>	<u>Sewer</u>
¾" Meter Residential	\$19.13	\$27.10
1" Meter	\$33.43	\$60.90
1 ½" Meter	\$59.76	\$114.49
2" Meter	\$91.09	\$178.73
3" Meter	\$173.73	\$350.98
4" Meter	\$268.70	\$543.40

Water Rates: \$4.88 per 1000 gallons
 Sewer Rates: \$5.85 per 1000 gallons

*All rates double for users outside of city limits wishing to connect to city services; or payment in lieu of taxes for commercial users

Water Department Fees

Turn on/off fees (regular business hours)	\$25.00
Turn on/off fees (after hours)	Overtime wages as calculated
New accounts (property owners)	No deposit
New accounts (rentals and land contract)	\$150 deposit
Meter removal or replacement	No charge if schedule in advance and no damage to existing meter; \$300 for damaged meter replacement or no appointment
Water sales to outside contractors	\$50.00 – up to 1,000 gallons \$55.00 – 1,000 to 2,000 gallons \$65.00 – 2,000 to 3,000 gallons \$75.00 – 3,000 to 4,000 gallons \$85.00 – 4,000 to 5,000 gallons \$85.00 plus man hours beyond first hour – over 5,000 gallons

Wastewater Department Fees

New accounts (property owners)	No deposit
New accounts (rentals and land contract)	\$150.00 deposit

Capital Recovery Fee Schedule (Sewer)

Meter Size

¾" Residential	\$2,100
1" Commercial/Industrial	\$5,150
1 ½"	\$10,250
2"	\$16,500
3"	\$32,750
4"	\$52,000
6"	\$102,350

Manpower, equipment, and materials are additional costs; including inspection fee of \$50. The City can offer an estimate upon request.

Capital Recovery Fee Schedule (Water)

Meter Size

¾" Residential	\$1,700
1"	\$4,200
1 ½"	\$8,400
2"	\$13,500
3"	\$27,000
4"	\$42,000
6"	\$84,000

Manpower, equipment and materials are additional costs; including meter charge (est. \$300 for residential) for new builds and \$50 inspection fee. The City can offer an estimate upon request.

Refuse Department

Refuse costs include trash, recycling, and brush collection through Waste Management.

Senior citizen	\$13.65/month
Regular	\$17.00/month

Soil Erosion and Sedimentation Control

BUILDING AND ZONING DEPARTMENT

General Building Fees

The total cost of improvement is based on the Bureau of Construction Codes Square Foot Construction Cost Table with the exception of single-family dwellings being figured at a construction value rate of \$104.00 per square foot, accessory structures at the rate of \$28.50 per square foot, and decks at the rate of \$22.00 per square foot. Pre-manufactured unit fees are based upon 50% of the normal on-site construction permit fee. The first \$50.00 of an application fee is non-refundable.

Building Permit (sq. ft computation)	Cost is based on construction value: up to \$1,000 is \$65.00 each add'l \$1000 is +\$7.00
Building Permit (non-sq. ft. computation)	\$75.00 + inspection fees
Demolition Permit	\$75.00 + \$0.05 per sq. ft.
Sign Permit	\$100.00
Fence Permit	\$25.00
Pool Permit: Above Ground	\$50.00
Pool Permit: In Ground	\$100.00
Moving a Structure Permit	\$100.00
Right of Way Permit	\$50.00 refundable deposit
Sidewalk Permit	\$10.00 for 51-300 sq. ft \$0.05 per sq. ft over 300 sq. ft.

Electrical Permit Fees

Application Fee (nonrefundable)	\$50.00
Service	
Through 200 Amp.	\$40.00
Over 200 Amp. thru 800 Amp.	\$50.00
Over 800 Amp. thru 1200 Amp.	\$60.00
Over 1200 Amp. (GFI only)	\$70.00
Circuits	\$5.00
Lighting Fixtures-per 25	\$8.00
Smoke Detectors (each)	\$5.00
Dishwasher	\$5.00
Furnace-Unit Heater	\$8.00
Electrical-Heating Units (baseboard)	\$6.00
Power Outlets (ranges, dryers, etc.)	\$8.00
Lighted Signs	\$50.00
Feeders-Bus Ducts, etc.-per 50'	\$10.00
Mobile Home Park Site	\$10.00
Recreational Vehicle Park Site	\$5.00
K.V.A. & H.P.	
Units up to 20	\$10.00
Units 21 to 50 K.V.A. or H.P.	\$15.00
Units 51 K.V.A. or H.P. & over	\$20.00
Fire Alarm Systems (excl. smoke detectors)	
Up to 10 devices	\$50.00
11 to 20 devices	\$100.00
Over 20 devices	\$5.00/each
Low Voltage (per opening)	\$20.00
Energy Retrofit-Temp. Control	\$50.00
Conduit only or grounding only	\$50.00
Inspections	
Inspection	\$60.00
Final Inspection	\$60.00
Certification Fee	\$20.00
Plan Review	\$100.00 first hour plus \$75.00 each add'l hour

Mechanical Permit Fees

Application Fee (non-refundable)	\$50.00
Gas/Oil Burning Equipment:	
Under 400,000 BTU	\$50.00
400,00 BTU and above	\$60.00
Boiler	\$30.00
Water Heater	\$15.00
Flue/ Vent Damper	\$25.00
Solid Fuel Equip. (includes chimney)	\$30.00
Gas Burning Fireplace	\$30.00

Class B Venting	\$20.00
Solar; set of 3 panels-fluid transfer (includes piping)	\$20.00
Main Gas Line	\$25.00
Gas piping; each opening	\$5.00
Air Conditioning (includes split systems)	
1 ½ h.p. to 15 h.p.	\$30.00
Over 15 h.p.	\$40.00
Heat Pumps (complete residential)	\$35.00
Dryer, Bath & Kitchen Exhaust	\$10.00
Tanks	
Aboveground	\$40.00
Underground	\$40.00
Humidifiers/Air Cleaners	\$10.00
Piping-minimum	\$25.00 per 100 linear ft.
Duct (up to \$2000 value)	\$25.00 (up to \$2,000 value) plus \$10.00 per add'l \$2,000 in value
Heat Pumps; Commercial (pipe not included)	\$20.00
Air Handlers/Heat Wheels	\$25.00
Commercial Hoods/Exhausters	\$45.00
Heat Recovery Units	\$10.00
V.A.V. Boxes	\$10.00
Unit Ventilators	\$10.00
Unit Heaters (terminal units)	\$40.00
Fire Suppression/Protection (first \$2000 value)	\$40.00 (up to \$2,000 value) plus \$5.00 per add'l \$2,000 in value
Fire Suppression Hood	\$35.00
Evaporator Coils	\$35.00
Refrigeration (split system)	\$30.00
Chiller	\$35.00
Cooling Towers	\$50.00
Compressor/Condenser	\$35.00
Exhaust Fans	\$20.00
Inspections	
Inspection	\$60.00
Final Inspection	\$60.00
Certification Fee	\$20.00
Plan Review	\$100.00 first hour plus \$75.00 each add'l hour

Plumbing Permit Fees

Application Fee (non-refundable)	\$50.00
Mobile Home Park Site	\$5.00/each
Fixtures, floor drains, special drains,	\$5.00/each
Water connected appliances	\$7.00/each
Water Heater	\$15.00/each
Stacks (soil, waste, vent and conductor)	\$5.00/each
Sewage ejectors, sumps	\$5.00/each
Sub-soil drains	\$5.00/each
Water Service	
Less than 2"	\$10.00
2" to 6"	\$25.00
Over 6"	\$55.00
Connection (bldg. drain-bldg. sewers)	\$5.00
Sewers (sanitary, storm or combined)	
Less than 6"	\$5.00
6" and Over	\$25.00
Manholes, Catch Basins	\$5.00/each
Water Distributing Pipe (system)	
¾" Water Distribution Pipe	\$5.00
1" Water Distribution Pipe	\$10.00
1 ¼" Water Distribution Pipe	\$15.00
1 ½" Water Distribution Pipe	\$20.00
2" Water Distribution Pipe	\$25.00
Over 2" Water Distribution Pipe	\$30.00
Reduced pressure zone back-flow preventer	\$10.00/each
Medical Gas System	\$45.00
Inspections	
Inspection	\$50.00
Final Inspection	\$50.00
Certification Fee	\$20.00
Plan Review	\$100.00 first hour plus \$75.00 each add'l hour

Site Plan & Zoning Reviews

Lot Split Consolidation – single split	\$150
Lot Split Consolidation – two or more parcels	\$150 plus any necessary engineering consulting fees
Commercial or Industrial	\$440 + \$40 per acre
Apartment/Townhouse	\$550 + 4.50 per unit
Mobile Home Park	\$675 + 5.00 per unit
Subdivision – Preliminary	\$550 + 4.85 per lot
Subdivision – Final	\$500 + 2.80 per lot
Re-zoning	\$400 + 6.00 per acre
Special Land Use	\$400 + 6.00 per acre

Use Variance Fee	\$400 + \$40 per acre
Planned Unit Development/Mixed Use Development	\$550 + \$40 per acre
Preliminary Site Plan Review	75% of Site Plan Fee
Site Plan Revision/Review	75% of Site Plan Fee

The site plan reviews listed above DO NOT include the cost of the City’s Consultant Planner to review submitted plans. The cost of the Planner is in addition to these costs and must be paid before the Site Plan meeting is held.

Planning/Engineering Review Fees for Site Plan Approval

In addition to the above fees, a cash deposit of One Thousand Dollars (\$1,000) shall be placed with the City of Durand. All fees, as determined by agreement with the City’s planning and/or engineering consulting firm or other fees as adopted by the City of Durand may be deducted at a rate of 112% by the City and the balance remitted to the depositor. Any fees in excess of the deposits shall be paid, in full, immediately to the City of Durand by the owner and/or agent. The City may withhold all approvals until receipt of such payment. A schedule of current consultant fees is included with this packet.

Supplemental Reviews

Site Plan requiring review by Planner/Engineer	All costs paid by owner/applicant
Special meetings with Planner/Engineer	All costs paid by owner/applicant

Request for Special Planning Commission Meeting

All special request	\$500.00
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Zoning Board of Appeals – Request for Ordinance Variances

Residential	\$250.00
Commercial	\$500.00

Zoning Permits

Residential One & Two Family:	\$50.00
All Other Classifications	\$100.00

These costs will become part of the total Building Permit fee unless a building permit is not issued.

Certificate of Occupancy

Residential One and Two Family	\$50.00
All Other Classifications	\$100.00

Performance Guarantees

Work performed in the right of way or where road contact is made requires the following performance guarantees:

Residential	\$2,000
Non-residential	\$2,000

Additional funds may be required for work done in right-of-way, dependent upon work performed.

Temporary Construction Building/Trailer Permits

A cash deposit of Five Hundred Dollars (\$500.00) shall be required for all temporary trailer permits issued under the provisions of the City of Durand Zoning Ordinance.

Creek Point Circle – New Residential Building Incentive

The City shall waive 50% of the discretionary building fees associated with the development of any new residence in the Creek Point Circle Subdivision. This includes water and sewer capital recovery fees, building permit fees, and site plan review fees (if applicable). This does not include zoning variance requests, special zoning meetings, or costs associated with third-party contractors (ex. consultant planner), inspectors (ex. mechanical, electrical, plumbing), and vendors (ex. water meter). An estimate can be provided upon request.